

**PRIVACY NOTICE ON THE USE OF CCTV SURVEILLANCE  
IN THE R&D CENTRE AND OFFICES OF THE MANAGEMENT BOARD OF FABRYKA ZIELENI  
SA**

**Dear Sirs**

Pursuant to the Labour Code and Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC [**GDPR**], please be advised as follows:

1. The controller for data from CCTV surveillance is FABRYKA ZIELENI SA, 71-820 Szczecin, ul. Nad Odrą 65, phone: 91 44 55 600, e-mail address: [biuro@fabrykazieleni.pl](mailto:biuro@fabrykazieleni.pl) [**Controller or Company**].
2. The data protection officer can be contacted at the office of the Company, e-mail address: [iod@fabrykazieleni.pl](mailto:iod@fabrykazieleni.pl), phone: 512 895 544.
3. **The purpose of surveillance** is to ensure the security of the personnel, stakeholders and guests and safeguard property on the protected premises of the Company. Your personal data in the form of image recorded by CCTV systems are processed pursuant to Article 22<sup>2</sup> of the Labour Code, according to Article 6(1)(f) of the GDPR ("*processing is necessary for the purposes of the legitimate interests pursued by the controller or by a third party*").
4. The personal data from CCTV are accessible only to authorised employees of the Company, personnel of an external security company protecting the facility, the IT support company engaged by the Company and, where justified by the legal circumstances, competent authorities.
5. According to the provisions of the GDPR, **you have the following rights:** the right to access the CCTV recordings, request the erasure or anonymisation of your data from CCTV recordings and request the restriction of the period of processing of your CCTV data.
6. You have the right to lodge a complaint with the President of the Personal Data Protection Office (UODO) if you believe that the Company processes the data from CCTV contrary to the applicable law.
7. Your image is recorded by the CCTV systems of the Company when you enter the facility.
8. Personal data recorded in connection with CCTV surveillance will be kept for up to 30 days from the date of the recording.

In case of any questions or doubts, you can contact our Data Protection Officer at the office of the Company, by e-mail: [iod@fabrykazieleni.pl](mailto:iod@fabrykazieleni.pl) or phone: 512 895 544.